

ECO BICESTER STRATEGIC DELIVERY BOARD - NOTES – 22 JANUARY 2015

MEETING: Eco Bicester Strategic Delivery Board DATE AND TIME: 22 January 2015 at 9:30am – 11:00am VENUE: Council Chamber, Cherwell District Council, OX15 4AA	Board Members: Cllr Barry Wood (CDC) (Chairman) Cllr Ian Hudspeth (OCC) Cllr Lawrie Stratford (OCC) Cllr Michael Waine (OCC) Cllr Richard Mould (BTC) Cllr Rose Stratford (BTC) Cllr Lynn Pratt (BTC) Cllr Norman Bolster (CDC) Cllr Michael Gibbard (CDC)	Karen Curtin, Director (Bicester) (CDC) Sally Coble (Environment Agency) Ben Jackson (Bicester Chamber of Commerce) Adrian Shooter (Bicester Vision) NHS Clinical Commissioning Group rep David Warburton (HCA)
Completed by: Sue Cavalier		

	TOPIC	PURPOSE	ACTION	TIME
	Welcome	<p>The Chairman welcomed everybody to the meeting and explained that although the meeting usually takes place in Bicester, it was necessary to hold the meeting at Cherwell District Council's offices today due to Board members availability and a clash of meetings.</p> <p>Reminders from the Chairman: that the meeting is being webcast; and there is a heat network briefing after the Board meeting which the Board members are asked to stay to attend.</p>		
1.	Apologies	Cllr Ian Hudspeth, Adrian Shooter, Placi O'Neill-Espejo, Cllr Michael Waine, Ben Jackson, David Warburton, Alastair McChesney		
2.	Notes of previous meeting and matters arising	The Board agreed the notes of 23 October 2014.		
3.	Eco Bicester One Shared Vision Steering Group report	<p>Following a meeting of the One Shared Vision Steering Group on 13 January, Karen Curtin updated the Board which took place on 13 January. Key update as follows:</p> <p>Eco Business Centre – application expected March 2015 and completion March 2016. Approved capital funding for the project has been allocated from the eco town grant funding.</p>		

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		<p>Ongoing discussions with A2Dominion and P3Eco to progress the building quickly. Cherwell District Council is committed to delivering this key scheme and the report to the March SDB will detail how the building is being delivered and the employment benefits. Risk item 18 for the Eco Business Centre has been changed from green to amber to reflect the current status.</p> <p>The Board noted the update.</p>		
4.	Eco Bicester Project update	<p>Gabi Kaiser updated the Board on the following projects:</p> <p>Eco Bicester playground – partnership project with Bicester Town Council, Cherwell District Council and Bioregional to replace the existing dated playground in Garth Park.</p> <p>Eco Bicester café - partnership project with Bicester Town Council, Cherwell District Council and Bioregional. Provision of café in Garth Park on the site of the former demonstration building. To be built to sustainable construction.</p> <p>Boiler scheme – a cashback scheme to improve the energy efficiency of Bicester homes. Take up increased as the cold weather increased. Additional funding was added to the scheme with the agreement of the Commercial Director (Bicester). Scheme now closed. Full report to the March Board meeting.</p> <p>Ashden Awards – NW Bicester has been longlisted for the globally recognised awards in sustainability.</p> <p>The Board noted the report.</p>		
5.	NW Bicester Steering Group report	<p>Jenny Barker presented the report showing good progress made.</p> <p>Exemplar – showing good progress with good learning opportunities and is recognised as an innovative exemplar in the UK.</p> <p>Masterplan – was submitted in May 2014 with an updated Transport Strategy on 24 June 2014. These documents form the basis of the Supplementary Planning Document (SPD) which is currently out for consultation.</p> <p>Five applications, with 4 in outline, have been received and these applications cover a large part of the site as shown on the tabled plan. The cross hatched areas</p>		

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		<p>are not included in any applications. Issues arising from the applications are around ensuring comprehensive development and delivery of the scheme in totality; how to deliver infrastructure across all the applications; and how the Eco Town Planning Policy Statement (PPS) will be addressed across the site. A Member Briefing Session has been arranged for 29 January on all 5 applications. A gantt chart, tabled, shows the timelines for the applications. Blue denotes the agreement of time scales and green shows timescales currently not agreed.</p> <p>The Board agreed the recommendation.</p>		
6.	NW Bicester Exemplar presentation	<p>Steve Hornblow, Project Director, A2Dominion, updated the Board on the progress on the exemplar development.</p> <p>The Chairman thanked Steve Hornblow for both the presentation today and the way the Ministerial visit was run by A2Dominion in December.</p> <p>Cllr Lynn Pratt was pleased to see the provision of a community building so early in the build and sought clarification on the 'temporary' state.</p> <p>Steve Hornblow advised that the community building will have one of the first properties completed until the large scale purpose built centre is ready.</p>		
7.	Update on Sustainable Transport Strategy	<p>Andy Bowe presented the report on the Sustainable Transport Strategy (STS) which Cherwell District Council commissioned in April 2014. The STS was due to be completed in July 2014 however due to additional work being carried out to support the Cherwell Local Plan, the timescale slipped which has given the opportunity to involve Board members in the work. A workshop took place September 2014 for Members when the consultant detailed: the main issues and the vision and principles for encouraging sustainable modes of transport in Bicester.</p> <p>The STS summarises 5 main aims: focus on sustainable transport; reviews ways to tackle existing transport issues; to improve the outer ring road to make traffic flows better around the town; to improve walking and cycling trips to improve the quality of life and health; and reduce carbon emissions. The consultants also focussed on the town centre to reduce car travel and provide opportunities to improve it and</p>		

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		<p>encourage people to spend more time there.</p> <p>Further work is to be carried out on the Sustainable Transport Delivery Plan with an additional recommendation being added for Members to feedback on the STS by before the document is finalised. Once the STS has been agreed, it will be fed through the Policy Team consultation to inform the emerging Bicester Masterplan and LTP4.</p> <p>The Board agreed the recommendations in the report and the following additional recommendation:</p> <ul style="list-style-type: none"> Board Members to feedback to Andy Bowe on the STS by 15 February and <i>the Chairman to submit to the County consultation process on LTP4.</i> 	All Board Members	
8.	NW Bicester Supplementary Planning Document (SPD) update	<p>Andy Bowe presented the report on the draft Supplementary Planning Document (SPD) for NW Bicester.</p> <p>The SPD is currently in a 6 week consultation period and incorporates comments submitted to the consultation carried out Summer 2014. The SPD also includes a spatial framework which shows the broad land uses. The basis of the SPD is the submitted Masterplan documents and vision documents which also acted as a supplement to the Cherwell Local Plan Policy.</p> <p>Following discussion with the Policy Team, it was advised to extend the consultation by a further 4 weeks to 20 February 2015 to include any issues raised by Local Plan consultees. The extension of time will also give additional time to include comments in the report to the Executive on 20 March and to ensure the document is taken forward along with the Local Plan.</p> <p>The Board agreed the recommendations and the extension to the consultation period.</p>		
9.	Risk Log	<p>Jenny Barker presented the risk log.</p> <p>Bold type denotes updates. Key items to note:</p> <ul style="list-style-type: none"> Risk 2 - comprehensive Development Strategy – was amber, now yellow as at status today, 22 January. 		

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		<ul style="list-style-type: none"> • Risk 9 – Delay to LP Strategic Allocation - was amber, now yellow, as at status today. • Risk 13 - Travel Behaviour Plan - was yellow, now amber as at status today. • Risk 18 - Delivery of the Eco Bicester Business Centre – was green after mitigations now yellow and amber as at status today, 22 January. • New application related risks at Risks 20 and 21. <p>The Board noted the risk log.</p>		
10.	Financial Monitoring Statement	<p>Jenny Barker presented the financial monitoring statement which shows the additional funding moved from the energy saving scheme to the boiler scheme, giving a total £50k spend which reflects the interest shown in the scheme. All other budgets are business as usual.</p> <p>The Board noted the financial monitoring statement.</p>		
11.	Action Plan update for 2015	<p>Karen Curtin presented the Action Plan for 2015/16 on key themes of work and showcases on current projects in connection with the announcement in December of Bicester's Garden Town status.</p> <p>A programme of work to be planned to enable engagement with residents, businesses and new people moving to Bicester.</p> <p>A review of the SDB will be reported to the March Board on membership, terms of reference and an updated Action Plan.</p> <p>Showcases to be presented to the Board during 2015/16 were also discussed and these are detailed in the Action Plan.</p> <p>Cllr Lawrie Stratford advised further explanation was required for members of the public to explain Bicester's Garden Town status and the transport plans for Bicester and the additional M40 junction.</p> <p>The Board noted the Action Plan</p>		
12.	Press release summary and agreed Communication Messages	<p>To note the tabled reports and agree the key communication messages as follows:</p> <ul style="list-style-type: none"> • Progress being made on the exemplar. 	CDC Comms Team	

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		<ul style="list-style-type: none"> • Raise public awareness to the extension of the consultation on the Supplementary Planning Document to 20 February. • Focus on the One Shared Vision and Garden Town and the benefits to existing residents and businesses for future growth. • Press release on the Ashden Awards longlisting for the NW Bicester exemplar; and the heat work project. 		
13.	Heat Network – update to Follow the Board Meeting	A presentation on the progress of the heat network project to date was by given by the consultants, Ramboll, after the Board meeting.		
14.	Date of next meetings	2015 dates: 26 March at 9:30am at John Paul II Centre, Bicester 23 July at 2pm at John Paul II Centre, Bicester 8 Oct at 2pm at John Paul II Centre, Bicester	All to note	